

Vendor Application

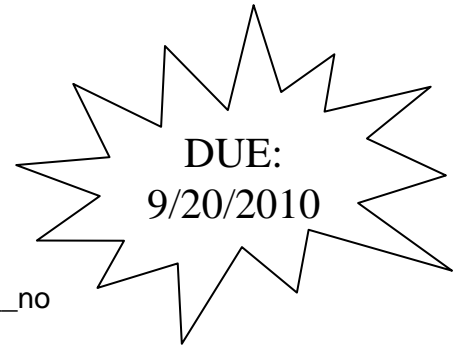
2011 New England Regional Figure Skating Championship
October 8 – 12, 2010
International Skating Center of CT, Simsbury, CT

COMPANY _____ Tel (____) _____
CONTACT _____
ADDRESS _____ CITY _____ STATE _____ ZIP _____
FAX (____) _____ EMAIL _____

8'x6' approximate booth size. This includes: one draped table and 2 chairs. Additional information on booths will be posted on the web site, as it becomes available. Vendor space is limited. Vendors are strongly encouraged to send in the vendor application with applicable payments as soon as possible to reserve their booth. Booths will be reserved based on a first-come, first-serve policy.

Please circle one or more of the following:

Booth Rental: \$ 250
Electricity (if needed) \$ 75
TOTAL COST: \$ _____



Please contact me regarding advertising opportunities _____yes _____no

Vendor Hours**:
Friday, October 8th, 2010 8:00AM – 5:00PM
Saturday, October 9th, 2010 8:00AM – 5:00PM
Sunday, October 10th, 2010 8:00AM – 5:00PM
Monday, October 11th, 2010 8:00AM – 5:00PM
Tuesday, October 12th, 2010 8:00AM – 3:00PM

** All hours are considered tentative. Final hours will be emailed and posted on the web site when the competition schedule is completed. All times are subject to change.

Mail Applications to: Charter Oak FSC
Attn: Vendor NE Regionals, PO Box 253, Simsbury, CT 06070
Make Checks Payable to: Charter Oak FSC
Email Questions to: competition@charteroakfsc.com

I _____ agree on behalf of _____ (“Company” or “Exhibitor”) to abide by the attached Vendor Terms and Conditions and any subsequent guidelines deemed necessary for participating vendors established by the Charter Oak Figure Skating Club, LOC, for the 2011 New England Regional Figure Skating Championship, US Figure Skating, International Skating Center of Connecticut and the Officers and Committee members of the above referenced entities.

Due to exclusivity rights within the rink, the following items are not acceptable as vendor merchandise: soakers, hard guards, tights, Zuca bags or inserts, skate laces, gloves, legwarmers and stock practice dresses.

Please provide a written list of all merchandise you plan to sell at the event. The LOC needs to ensure that the vendor merchandise does not conflict with the exclusivity rights. If merchandise on your list does conflict, we will contact you about not bringing that item(s).

SIGNATURE: _____ DATE: _____
PRINT NAME: _____ TITLE: _____

Vendor Terms and Conditions:

By signing the vendor application, you agree to and will abide by the following regulations:

1. A vending space (approximately 8' by 6') will be provided to you from the start of competition on Friday, October 8th, 2010 until the close of competition on Tuesday, October 12th, 2010. All times are subject to change and are considered tentative until the final competition schedule is posted.
2. The LOC for the 2011 New England Regional Figure Skating Championships, US Figure Skating, International Skating Center of Connecticut, Charter Oak Figure Skating Club and the Officers and Committee members of the above reference entities are not responsible for any theft or damage to any merchandise, equipment or personal items of the vendors. It is the sole responsibility of the vendor to secure valuables and/or provide any additional equipment or materials needed.
3. Each vendor is responsible for providing its own signage, displays and appropriate staffing at all times during the event. The International Skating Center of Connecticut will provide electrical hook-ups at a cost of \$75.00 per outlet, if needed. Each vendor is responsible for any additional costs associated with set-up, tear down, labor or maintenance for the booth during the event.
4. Vendors are responsible for returning the table, chairs, drapes and any other equipment and materials provided by the LOC in the exact condition in which it was received. Appropriate charges will be assessed for any damages that occur.
5. Vendors shall not use the event logo, sell or solicit any merchandise which includes the licensed trademark of the 2011 New England Regional Figure Skating Championship, US Figure Skating, International Skating Center of Connecticut, and Charter Oak Figure Skating Club. Without the written consent of the LOC, this merchandise is not allowed and will be confiscated.
6. The LOC, US Figure Skating, International Skating Center of Connecticut and Charter Oak Figure Skating Club reserves the right to determine if merchandise being sold or solicited is offensive and/or not acceptable due to exclusivity agreements within the arena or other vendors. All merchandise and products being sold and/or promoted during the event must be approved by the LOC for the 2011 New England Regional Figure Skating Championship prior to formal acceptance as a vendor. Please provide flyers, brochures, catalogs, pictures and explanation of all merchandise you wish to sell and/or promote during the event no later than September 20, 2010.
7. All vendors must obtain appropriate licenses and pay appropriate sales taxes. The 2011 New England Regional Figure Skating Championship, US Figure Skating, International Skating Center of Connecticut, Charter Oak Figure Skating Club and the Officers and Committee members of the above referenced entities are not responsible for the collection or tracking of sales tax.
8. All vendor applications are subject to approval by the LOC. Any vendor found to be in violation of the established guidelines or applicable State and Local laws will be shut down immediately and prohibited from participation in the remainder of the event. Vendor application fees will not be refunded unless the vendor withdraws the application prior to the September 20th deadline.